

# Quick Start Guide

Electronic Cash Register SR-S4000/SR-C4500

CASIO®

Electronic Cash Register can be set by Smartphone Try it!



## Preparations

Note: Please follow the steps described below.

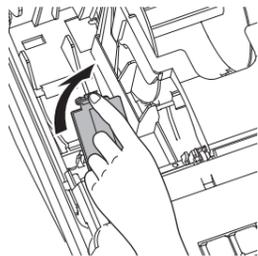
### 1. To set memory protection batteries

To prevent losing all your settings and sales data, we strongly recommend that you set the memory protection batteries before you use the cash register and replace them at least once a year.

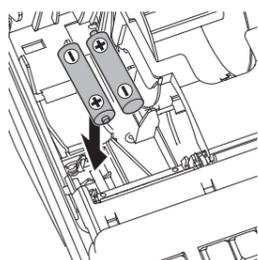
1. Remove the printer cover by lifting it up.



2. Remove the battery compartment cover.



3. Note the (+) and (-) markings in the battery compartment. Load a set of two new "AA" type alkaline batteries so that their plus (+) and minus (-) ends are facing as indicated by the markings.



4. Replace the battery compartment cover and the printer cover.

**Important:**  
These batteries protect information stored in your cash register's memory when there is a power failure or when you unplug the cash register. Be sure to install these batteries first.

**Warning:**  
No battery is included in the accessories.

Never try to recharge the batteries.

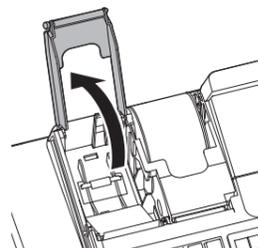
Do not expose batteries to direct heat, let them become shorted or try to take them apart.

Keep batteries out of the reach of small children. If your child should swallow a battery, consult a physician immediately.

There is a risk of explosion if the batteries are replaced with improper type.

### 2. To set receipt paper

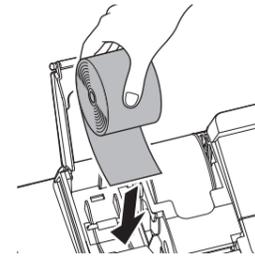
1. Open the platen arm by lifting it up.



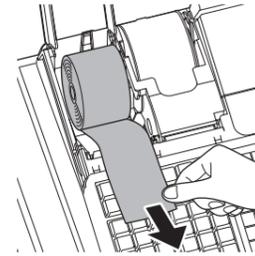
## Preparations

Note: Please follow the steps described below.

2. Ensuring the paper is being fed from the bottom of the roll, lower the roll into the space behind the printer.



3. Put the leading end of the paper over the printer.

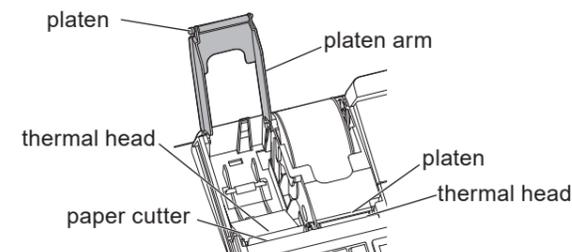


4. Close the platen arm slowly until it locks securely. Please push the position marked [PUSH HERE].

**Warning:**  
Never touch the printer's thermal head and the platen.

Avoid the thermal paper from heat, humidity or direct sunlight.

Keep your hands off the paper cutter to avoid injury.

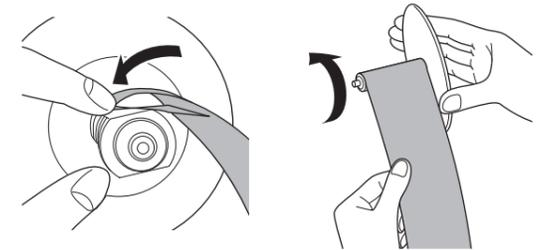


5. Tear off the excess paper.

### 3. To install journal paper

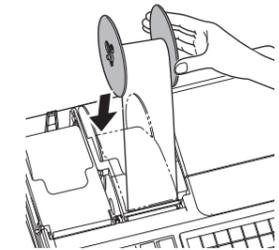
1. By the same procedure of setting receipt paper, set journal paper on the journal printer.

2. Slide the leading end of the paper into the groove on the spindle of the take-up reel and wind it onto the reel two or three turns.



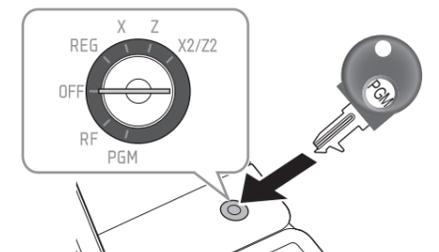
3. Replace the paper guide of the take-up reel.

4. Place the take-up reel into place behind the printer, above the roll paper.

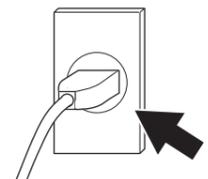


### 4. To turn the cash register on

1. Insert a Mode key that comes with the cash register in the Mode switch and turn it to OFF position.



2. Plug in the power cord into an AC outlet.

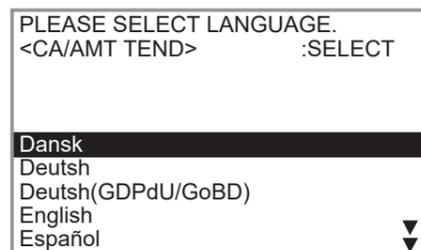


# Preparations

Note: Please follow the steps described below.

## 5. To set the language (country), date, time, tax rates and Bluetooth pairing

- As soon as the power socket is plugged in, the display shows the language selection display. Choose language and country by using  $\Delta$  or  $\nabla$  keys then press  $\text{CA/AMT TEND}$  key.

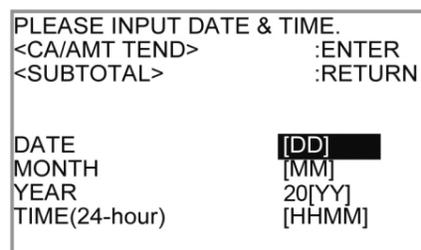


### Notes:

Actual display shows characters in white on blue background.

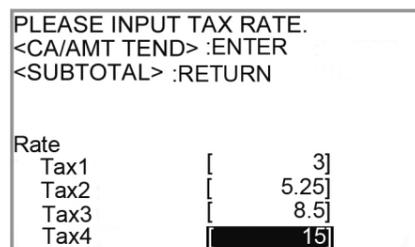
Selectable languages and countries depend on the cash register model.

- Display changes to date and time setting display. Moving the input area (reversed area) by  $\Delta$  or  $\nabla$  keys, input date, month, year and time from ten key pad. Input the time by 24 - hour system. For example, 1356 for 1:56 pm. After then press  $\text{CA/AMT TEND}$  key.



Depending on the language and country you selected, the cash register may asks if you use tax system/GST or rounding system. Please follow the instructions shown on the display.

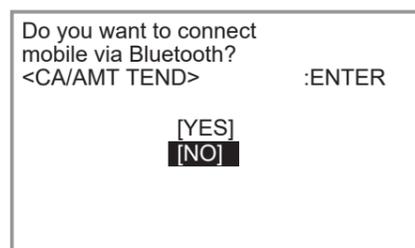
- The followings are operation examples for inputting tax rates.
- Display then changes to tax table setting screen. Using ten key pad, input tax rates. You can set four kinds of tax rates.



- Press  $\text{CA/AMT TEND}$  key. Replace the printer cover.

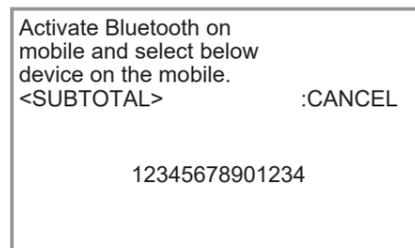
- Using a smartphone application, you can perform cash register settings by pairing with a smartphone via Bluetooth connection.

If you wish to use the smartphone application, select [YES] and pair with a smartphone. If you do not wish to pair with a smartphone via Bluetooth connection, select [NO]. You can pair with a smartphone and use the application later on in PGM mode.



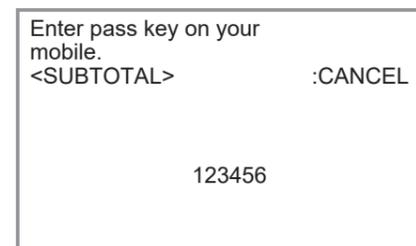
The followings are the procedures when you select [YES].

- Activate Bluetooth on your smartphone. On the smartphone, find and select the device code of the cash register shown on the display. In this example, 12345678901234.



Note that the device code differs depending on each cash register. Make sure to select the same code shown on the cash register display.

- After you select the device code on the smartphone, the cash register then shows a pass key on the display. Enter the pass key (in this example, 123456) on the smartphone. Pass key differs depending on each cash register.



Now your cash register and your smartphone are paired by Bluetooth connection.

You can perform detail settings or data exchange using Bluetooth connection. Please refer to the website <http://web.casio.com/ecr/app/>

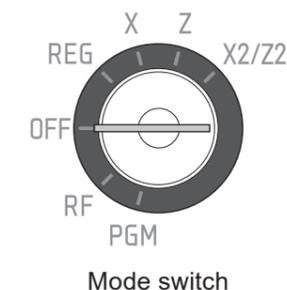


## 6. About help guidance

- When you have any problem to operate or program your cash register, press  $\text{HELP}$  key.
- The register prints items of guidances.
- Enter the number you need help from ten key pad and press  $\text{HELP}$  key.
- Follow the printed instruction.

# Getting to know your cash register

## Mode switch



Program key



Operator key

The program key can be used to set the mode switch to any position, while the operator key can select the REG and OFF position.

	PGM	RF	OFF	REG	X	Z	X2/Z2
OP key	-	-	○	○	-	-	-
PGM key	○	○	○	○	○	○	○

- PGM (Programming)**  
This position is for setting your cash register to suit the needs of your store.
- RF (Refund)**  
Use this position to correct registered items.
- OFF**  
The cash register turns off in this position.
- REG (Register)**  
This position is for normal transactions.
- X (Read)**  
This is the position used for issuing daily sales totals report without clearing the data.
- Z (Reset)**  
This position is for issuing reports of daily totals with clearing the accumulated totals.
- X2/Z2**  
This position is used to print periodic sales reports.